



**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT MAGISTRATE & DISTRICT MISSION DIRECTOR**  
**(DISTRICT MISSION MANAGEMENT UNIT AND DRD CELL)**  
**PASCHIM MEDINIPUR**

3rd Floor, Minority Building, Collectorate Campus, Medinipur, Paschim Medinipur, PIN – 721101  
Website: anandadharawm.in / Email: anandadhara.pmid@gmail.com.

Memo No. 2321 /DMMU & DRDC

Dated 09.06.25.

**NOTICE INVITING QUOTATION**

Sealed tenders are here by invited by the undersigned from reliable and resourceful Chartered Accountant Firm for the respective work as per particulars given below:-

1	<b>Name of Work</b>	Statutory Audit of all accounts of DRD Cell Paschim Medinipur Consisting of schemes for <b>3(Three) financial years i.e. 2024-25, 2025-26 &amp; 2026-27 :-</b> 1.SSK & MSK, 2.SAHAY PROGRAMME, 3. DRDC VARIOUS FUND, 4. DROUGHT PRONE AREA PROGRAMME (DPAP), 5. DRDA MAIN, 6. CENTRAL SPONSORED MINOR IRRIGATION(CSMI), 7. SPECIAL FOOD PRODUCTION PROGRAMME (SFPP), 8. SPECIAL PROJECT, 9. MINI MISSION PILOT PROJECT, & 10. DRDC (Old Fund).
2	<b>Chartered Accountant Firm eligible to submit quotation</b>	a) The Chartered Accountant Firm having Experience in Similar Nature of Work Should be Eligible for this Said N.I.Q. b) Valid PAN linked with Adhar c) Firm card issued by the ICAI. d) Partnership Deed of the firm. e) GST registration No.
3	<b>Start date of receiving quotation documents.</b>	12.06.2025 from 10.00 AM (IST)
4	<b>Last date, time &amp; venue for dropping of quotation documents.</b>	24.06.2025 up to 2.:00 PM(IST)
5	<b>Date, Time &amp; Place of opening the quotation Paper</b>	24.06.2025 at 3:00 PM(IST) at the chamber of the Undersigned.
6	<b>Time of completion of work</b>	30 days from the issuance of work order

**Terms & Conditions**

1. The undersigned has every right to accept or reject any or all Tender(s)/Quotation(s) without assigning any reason.
2. Offered rate on Tender/Quotation form should be written in figures as well as in words for the unit mentioned in the Tender/Quotation schedule against the respective item of work or whole the work as demanded.
3. If the accepted Tenderer/ Quotationer fails to execute agreement within the date mentioned in the letter of intimation for acceptance of Tender/Quotation, his Tender/Quotation will be cancelled and disciplinary action may be taken against him.
4. The chartered Accountant Firm shall keep a whole time competent and qualified staff at work site.
5. No claim for escalation of rates will be entertained during the work.
6. Necessary deductions should be made from gross bill amount of agency (viz. I.T., GST).
7. No payment should be made from the work not conform the specification.
8. Work must be completed within stipulated time.
9. If successful agency fails to complete the work within stipulated time the penalties caused as would be determined by the undersigned.

**Additional District Mission Director,  
Anandadhara & Project Director,  
DRD Cell, Paschim Medinipur.**

09/06/25



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Memo No. 2321(16) / DMMU & DRDC

Dated 09.06.25

Copy forwarded for kind information, with the request to display in the Notice Board to

1. The Additional District Magistrate (Gen/Dev/L&LR/ZP/Panchayat), Paschim Medinipur with request to instruct her/his office to display on notice board.
2. The Secretary, Paschim Medinipur, Zilla Parishad.
3. The SDO (ALL), Paschim Medinipur .
4. The DPRDO, Paschim Medinipur.
5. The DPLO, Paschim Medinipur.
6. The DOMA, Paschim Medinipur.
7. The NDC, Paschim Medinipur.
8. The Deputy Project Director (Accounts/ Credit), DRDC, Paschim Medinipur.
9. The BDO (ALL), Paschim Medinipur.
10. The DIO, NIC with a request to upload the Notice in District Website.
11. The DIA, Paschim Medinipur Zilla Parishad with a request upload in Website.
12. The Accountant, DMMU & DRD Cell, Paschim Medinipur.
13. C.A. to District Magistrate, Paschim Medinipur.
14. Biplob Singha Shee, RP, Livelihood, DMMU, Paschim Medinipur with a request upload in DMMU Website.
15. The Notice Board, DMMU & DRD Cell, Paschim Medinipur.
16. The File Copy.

  
Additional District Mission Director,  
Anandadhara & Project Director,  
DRD Cell, Paschim Medinipur.

  
09/06/25